

Approved

**Town of New Boston
Selectmen's Meeting
October 15, 2012**

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Vinnie Iacuzzo, Road Agent Dick Perusse, State Representative Bill O'Brien and Brandy Mitroff were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Dwight Lovejoy at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Christine seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Richard Perusse, Road Agent-Request to memorialize Mr. Lee Murray, former Road Agent

- A couple Highway Department employees approached Dick after hearing of Lee Murray's passing and wondered if the highway Department could do something in his name. A plaque on Howe Bridge was suggested. The Highway Department employees would fund the plaque. Brandy suggested a plaque for the 1st Lyndeborough Road Bridge might be a better option because he led the crew building that bridge consisting of the Highway Department and was so proud of their work. This bridge also needs a name. He was also instrumental in putting the Howe Bridge project together. The family will be notified if something is done to memorialize him.
- The box culvert project on Old Coach Road is complete.
- Earlier this summer Dick had planned to rent a vibratory roller. Instead John Neville lent his to the town for three weeks. Dick plans to thank him.
- The Air Force Tracking Station plans to log over the winter and has asked for use of Laurel Lane to haul the wood out. Dick has concerns about this and asked them not to do any trucking until the ground freezes to prevent collapsing pipe. The Tracking Station might also run into issues when asking permission to use Mason Road, a private road. They could alternatively use Meadow Road a road in better condition but that is further from the logging area.

- Transfer Station Manager Gerry Cornett mentioned he is building a salt storage area at the Transfer Station. Dick wondered if the amount of salt he used in the past be researched. The Selectmen will ask Gerry about this plan. Peter will talk to him about it. Gerry told Dick he has all the materials. Dick suggested to Gerry last winter the Transfer Station should have its own salt storage area. The salt would be delivered to the Highway Department who would deliver it to the Transfer Station. One advantage is that salt usage by each department could to be tracked and then added to their respective budget instead of putting all of salt purchase in the Highway Department budget. The Finance Committee asked Gerry to track salt use at the Transfer Station last year.
- The Air Force Tracking Station is surveying outside their gate on Meadow Road. Some have said the gate is on New Boston property and this could be the reason. Dick read in the Union Leader that the Air Force was doing a complete survey of their property, which could have been the reason. Dick will call them to ask.

D. OLD BUSINESS:

Item 2: Adoption of the public and non-public minutes of October 1, 2012: The Selectmen reviewed the public and non-public minutes. Christine moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 3: Discussion of 250th Anniversary Celebration Funding for 2013 budget: There is a budget line for patriotic celebration with \$4,500 yearly. Rodney discussed at the last meeting increasing this line by an additional \$10,000 for the 250th Celebration and keeping it higher than \$4,500 in future years. This would be used for bunting for the Town Hall and Fire Department, fireworks for at least \$8,000, decorations, flags around town and the Memorial Day celebration. Peter recommended putting this increase in the Operating Budget instead of as a separate Warrant Article with support from the Selectmen and the Finance Committee and evidence of how it wouldn't affect the tax rate. The Selectmen agreed. If 250th fundraising is successful the \$10,000 might not even be needed. This will be discussed again with the Finance Committee. There was a concern of what would happen to the town's money given to the fireworks company if the show was cancelled as it was two years ago.

Item 4: Discussion of recommended changes concerning Performance Evaluations format: A memorandum from Peter dated August 30, 2012 was reviewed suggesting instead of Selectmen review of all employee performance evaluations they should be reviewed by the Town Administrator and if there are issues the Selectmen would then review them. The Selectmen agreed as they are the appeal board for issues and this would avoid contamination. Peter discussed this at the Department Manager meeting and the Department Managers thought it was a good idea. Christine moved to confirm and implement the new process for review of employee evaluations as recommended by the Town Administrator. Rodney seconded the motion. All were in favor. 3-0 The personnel manual will be revised to include this new procedure. Peter is preparing to discuss the new salary plan with the Finance Committee.

Item 5: Selectmen's assignments for election coverage: November 6, Dwight will be there from 7:00AM to 11:00 AM, Rodney will be there from 11:00 AM to 4:00PM, Christine will be there from 4:00PM to the end.

F. OTHER BUSINESS:

Item 6: Town Administrator's Report:

* Budget Preparation: as above. The presentation of materials will be more organized this year. Each department budget is itemized and more organized as well. As discussed at the last Selectmen's meeting, Peter began preparing pay scales for town departments but police and library were not done at that time.

* Code Red Review of Proposal: The town has been talking to a company called Code Red about a reverse 911 call to notify residents of emergencies in town. The Police and Fire Chiefs are excited to offer this to the town. If it is approved the \$3,000-4,000 annual cost will be included in the Emergency Management budget. The call will be automatic to all land lines in town and residents can sign up for e-mail, text and cell phone alerts.

Item 7: Selectmen's Reports:

Rodney attended the Planning Board meeting where the following was discussed:

- The Planning Board updated the Piscataquog River Management Plan and voted to place it in the Master Plan as a non-binding addendum for reference not code.
- The Townes Family Trust subdivision application was voted as complete with conditions precedent.
- The upcoming mixed-use overlay meeting was discussed. The public is encouraged to attend this meeting Saturday 10/20 at 8:30 AM. Letters were sent to affected residents.

Public Forum:

Vinnie Iacuzzo of Thibeault Corp. was present for tonight's non-public session. It was cancelled for tonight and will be rescheduled. Vinnie spoke about his concern about missing meeting minutes from November 18, 2002 when there was a public hearing called for the grandfathered status of the Parker Road gravel pit. This paperwork is critical for his upcoming hearing with the Planning Board. The town is working to find this and it is expected to be resolved soon. The Parker Road pit is not involved in the sale the town has been discussing with Thibeault Corp.

State Representative Bill O'Brien was present as he is running for re-election as State Representative for New Boston and Mont Vernon. He has been working in Concord for three terms and running for a fourth. He is here to hear any concerns from New Boston. He discussed concerns regarding the public employee pension plan and how the legislature is working on this issue. The only New Boston employees affected by this are the Police Officers.

Item 8: Request for Non-Public session per RSA 91-A:3, II(d): None.

ADJOURNMENT: Rodney made a motion to adjourn the meeting at 7:10 PM. Christine seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien